

**EMMET COUNTY  
DEPARTMENT OF PUBLIC WORKS  
BOARD OF DIRECTORS MEETING  
November 4, 2021  
Meeting held at 8:30 a.m.  
Emmet County Drop-Off Center  
7363 Pleasantview Rd. Harbor Springs, MI.**

Members Present: D. Keiser, Chairperson; B. Dohm, Vice Chairperson; D. Fuller, Secretary; A. Bawkey; D. Bachelor, M. Hoffman

Members Absent: C. MacInnis

Members of Public: None

Staff Members: A. Tolzdorf; J. Steffel

**CALL TO ORDER**

D. Keiser called the meeting to order at 8:30 a.m.

**MINUTES**

The minutes of the October 6, 2021 DPW Board meeting were reviewed. B. Dohm motioned to approve the October 6, 2021 Minutes: A. Bawkey supported. All present voted in favor.

**FINANCIALS**

The September 2021 Financial report was reviewed. D. Fuller motioned to accept the September 2021 financial report, D. Bachelor supported. All present voted in favor.

**OPERATIONS UPDATE (OLD BUSINESS)**

Personnel: A. Tolzdorf once again thanked the county for their support in brining additional staff onboard and for the recent discussions on wage and benefit increases.

Enforcement: No update.

Landfill Contract: A. Tolzdorf has met with Administrator Reaves and finance director Pam Gibson. She is awaiting a numbers report from county finance before giving any updates.

Petoskey News-Review Drop-Site: No new site has been established. We are still working on possibilities.

2022 Budget Update: A. Tolzdorf is in the process of finalizing the budget with Emmet County Finance. Once final, a copy of the final budget will be emailed to DPW Board members.

**OTHER BUSINESS (NEW BUSINESS)**

Freon: Superior Mechanical has removed Freon from appliances for many years for Emmet County DPW. The owner contacted DPW and announced his retirement in October. An RFQ has been released for HVAC quotes for Freon removal from appliances. A. Tolzdorf found a company willing to service appliances temporarily until the RFQ process is complete and a new contract is established.

2022 Clean Sweep Grant: A. Tolzdorf requested that the DPW Board recommend to the Administrator that the Board of Commissioners grant Emmet County DPW permission to apply for the 2022 Clean Sweep Grant, which provides up to \$7000 for the cost of pesticides collected during Emmet County

Household Hazardous Waste events. D. Bachelor motioned to recommend to the Administrator that the Board of Commissioners approve permission for DPW to apply for the 2020 Clean Sweep Grant. M. Hoffman supported. All present voted in favor.

2021 MRC Conference: A. Tolzdorf gave an update on the Michigan Recycling Coalition Conference held in Bay City on October 28 and 29. A. Tolzdorf and L. Walker both presented. Emmet County Recycling was identified as the State Model in recycling facilities. As such, Emmet County Recycling has been hosting tours to other facilities that have reached out to learn about our facility and programs.

Meeting Adjourned: 9:10 a.m.

**NEXT MEETING:** Thursday December 9, 2021 at 8:30 a.m., at the Emmet County Drop Off Center, 7363 Pleasantview Rd. Harbor Springs.