

EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
Meeting held at 8:30 a.m.
Via Zoom Meeting #83637775944
December 3, 2020

Members Present: D. Keiser, Chairperson; B. Dohm, Vice Chairperson; D. Fuller, Secretary; C. MacInnis; B. Notestine; J. Kargol; A. Bawkey

Members Absent: None

Members of Public: None

Staff Members: A. Shepherd; J. Steffel

CALL TO ORDER

D. Keiser called the meeting to order at 8:30 a.m.

MINUTES

The minutes of the November 5, 2020 DPW Board meeting were reviewed. C. MacInnis motioned to accept the November 5, minutes; D. Fuller supported. All present voted in favor.

FINANCIALS

The October 2020 Financial report was reviewed. B. Dohm motioned to accept the October financial report, D. Fuller supported. All present voted in favor. Second Quarter Report and November Aged Accounts Reports were presented and discussed. A DPW Board Finance Committee meeting will be scheduled for December, focusing on the Capital Budget.

OPERATIONS UPDATE (OLD BUSINESS)

Personnel: November was much improved with morale issues, as well as overall daily functions. Covid 19 has not affected functions.

Enforcement: No update.

MRF Upgrade: The new robots just received their first upgrade from AMP as part of their service contract. Machinex is on-site adjusting some belt speed issues. They have been good about working through some engineering issues on the project.

OTHER BUSINESS (NEW BUSINESS)

DPW Board Zoom Meeting Procedures: D. Keiser suggested that the Emmet County DPW adopt formal Zoom meeting procedures while under state order to socially distance. The formal policy adoption is scheduled for the January 2021 DPW Board Meeting.

The DPW Board thanked J. Kargol for his service on the DPW Board during his term on the Emmet County Board of Commissioners.

NEXT MEETING: Thursday, January 7 at 8:30 a.m. Meeting place to be announced. Board Members: Please call the DPW office at 348-0640 if you are unable to attend the meeting.

D. Keiser adjourned the meeting at 9:09 a.m.

