

EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
Meeting held at 8:30 a.m.
Via Zoom Meeting #831 5899 9289
April 8, 2021

Members Present: D. Keiser, B. Dohm, C. MacInnis, D. Bachelor, A. Bawkey
Members Absent: D. Fuller
Members of Public: None
Staff Members: A. Shepherd; J. Steffel

CALL TO ORDER

D. Keiser called the meeting to order at 8:30 a.m.

MINUTES

The minutes of the February 4, 2021 DPW Board meeting were reviewed. C. MacInnis motioned to approve the February 4, 2021 Minutes, D. Bachelor supported. All present voted in favor.

FINANCIALS

The January and February 2021 Financial reports were reviewed. B. Dohm motioned to accept the January and February financials, A. Bawkey supported. All present voted in favor.

OPERATIONS UPDATE (OLD BUSINESS)

Personnel: One of our curbside drivers put his resignation in yesterday 4/7. Friday 4/16 is his last day. We are actively working on filling that position. This is a full-time year-round position with good pay and optimum hours, so it should be fairly easy to fill the position. We are short on temporary workers in processing. These are the positions that are hard to fill. Staff is working on a long term plan to present in May with the goal to bring on more long term temps to county staff.

Enforcement: Standard drop site contamination and cleanup issues.

OTHER BUSINESS (NEW BUSINESS)

Board Vacancy: The Emmet County Road Commission will have to fill the position by appointment, hopefully in May.

NextCycle: A Program that the State of Michigan is behind along with RRS. It's a business incubator and business competition in the recycling world. There are 6 tracks being launched at different times. If a business is having a problem or issue in any area, they submit the issue, and other companies can submit solutions. NextCycle connects the problems with the solutions. It works like a grant and helps move projects in Michigan forward. The first Track is a micro Track which is a \$10,000 grant. Emmet County Recycling will be applying for the grant. Each track has experts on each panel to help. Emmet County will have L. Walker and A. Shepherd representing two of the tracks.

Selling Equipment: Emmet County Recycling kept seven pieces of equipment that was removed from the old container sort line. They are listed for sale on an auction website named Biddergy, per county policy.

Landfill Contract: A. Shepherd continues to meet with C. Gee from GFL Environmental. Next steps are to submit to Civil Counsel and discuss next steps to move forward.

Township Voucher Contract: Many townships have requested Transfer Station vouchers to aid in spring clean-ups. We are working with Civil Counsel to develop a contract to make it official and protect both parties.

City of Petoskey Circular Economy: the city board is in the process of updating their master plan. A big part of it is circular economy. This year they want to purchase our compost in bulk to use in gardens, road projects, etc. They are also looking at city- wide dumpster and recycling cart locations. Food scrap collection receptacles will be part of that as well. A. Shepherd will be speaking at their May meeting on May 17th.

Credit Cards at Gatehouse: W. Fought discovered that our current credit card system takes too long to process a payment. Emmet County Finance, W. Fought, and A. Shepherd are working to see if there's another credit card system that will work better/quicker for us. Credit card usage is up over 200% since 2019. A large amount of the transactions are below \$20.00. A. Shepherd suggested setting a limit of \$10.00 for credit card use to cut down traffic time in line time at the facility. C. MacInnis suggested posting a sign saying: "Please use cash for faster service." The board consensus is to use the softer approach by posting a sign vs. setting a minimum.

Public Comment: None

Round Table Discussion: None

Meeting Adjourned: 9:30 a.m.

NEXT MEETING: Thursday May 6, 2021 @ 8:30 a.m., meeting location to be determined.